

Special Note: The following is a summary of the Minutes taken from the Regional Business Development Advisory Council meeting held on November 6, 2014, and does not necessarily provide a detailed verbatim transcription of the Minutes.

MINUTES

REGIONAL BUSINESS DEVELOPMENT ADVISORY COUNCIL

Thursday, November 6, 2014, 8:30 A.M.

Clark County, Las Vegas

500 S. Grand Central Parkway, 1st Floor, Pueblo Room

Las Vegas, NV 89155

Members Present:

Yoli Jones, City of Las Vegas (Chair)

Yvonne Schuman, Nevada Department of Transportation (Vice Chair)

Adleen Stidhum, Clark County Purchasing and Contracts (Secretary)

Carol Poindexter, Clark County School District

Christy Echols, NAWBO

Deborah Laine, Southern Nevada Regional Housing Authority (Represented by Wanda Beckett)

Jeanine Pitts-Dilworth, Clark County Regional Flood Control District (Represented by Dottie Davis)

John Castiglione, Las Vegas-Clark County Library District

Linda Poling, City of Henderson (Represented by Brenda West)

Loni Benard, Southern Nevada Health District

Mark Cathey, Southern Nevada Water Authority

Mary Huff, Las Vegas Valley Water District

Penny Marchell, Las Vegas Convention and Visitors Authority

Shane Clement, Clark County Water Reclamation District

Sharrie Mayden, University of Nevada Las Vegas

Valerie Bailey, Southwest Gas Corporation

Legal Counsel:

Catherine Jorgenson, Clark County District Attorney's Office

Members Absent:

Amy Shaw, Clark County Department of Aviation

James Haye, City of North Las Vegas

James Lopez, Hispanic Round Table

Viveca Rehman, Henderson District Public Libraries

Veronica Kammler, University Medical Center of Southern Nevada

Napoleon McCallum, The Venetian Resort-Hotel-Casino

Tonita Mack, Regional Transportation Commission of Southern Nevada

Guests:

Gabriela Montaldo, Southern Nevada Health District

Heather Cox, Western Minority Supplier Development Council

Jacki Ramirez, Latin Chamber of Commerce

Jane Lee, Jadon Foods

Niki Gomoluh, City of Las Vegas

I. Call to Order

Yoli Jones, Chair, called the RBDAC meeting to order on Thursday, November 6, 2014, at 8:35 a.m.

II. Opening Ceremonies

Silent Invocation was conducted followed by the Pledge of Allegiance.

III. Certification of Compliance with the Nevada Open Meeting Law

It was announced that the meeting was being held in compliance with the Nevada Open Meeting Law. The meeting was appropriately posted at the appropriate locations as listed at the bottom of the agenda.

IV. Introductions

The Council members and guest introduced themselves.

V. Public Comments

There were no public comments.

VI. Approval of Minutes

a. Approval of the September 18, 2014, minutes

The minutes were unanimously approved with a correction on page 2, section 6 on item b. **Yvonne** recommended noting that the action the Council took and voted on section 13 of the draft BDR was not to change the definition of a disadvantaged person.

VII. Approval of next year's meeting dates

The 2015 RBDAC meeting schedule was unanimously approved. The meetings will be held at the Clark County Government Center, in the Pueblo Room at 8:30 a.m. A copy of the meeting schedule was provided to the members.

VIII. Review and Approve the RBDAC bylaws

Catherine Jorgenson gave the Council some additional documents that would impact the bylaws:

- **Proposed Code of Conduct**
- **RBDAC Conference Calling Policy**
- **Legislative Subcommittee Responsibilities**

Catherine's main concern is that approximately two-thirds of the bylaws repeat the statute. She thinks that the statute should just be referenced in the bylaws. The bylaws should include the code of conduct as part of the rules and procedures. At the last RBDAC meeting, it was discussed having alternate members. However, the statute will need to change in order to get authority to appoint alternate members.

Yoli made a motion to allow **Catherine** to continue updating the bylaws and providing it to the executive board for presentation to the Council at the February 19th meeting. **Yvonne** accepted the motion. **Wanda** seconds the motion.

IX. Subcommittee Updates

a. Communications Committee

Jane stated that the communications committee is finalizing the newsletter. The newsletter will be on the County's website and it contains the links to each member's agency/organization. **Jane** reported that they met with Tanya Flanagan, the webmaster for Clark County, and she will assist in placing the content of the newsletter in the template, which is similar to the template the Commissioner's use for their letters. **Jane** requested photographs from the RBDAC members.

b. Legislative Committee

Penny handed out copies of the Bill Draft Requests (BDRs). She reported that about a dozen of those BDRs deal with public works procurement. Since the election, BDRs 255, 256, 501 and 502 possibly will not live through the term because the sponsor will be in office. BDR number 540 is sponsored by the Assembly of Government Affairs and revises revisions governing public works.

Yoli gave a comment about the opportunity the entities have to testify in support or against any of the BDRs.

X. Informational Items

a. Public Announcements

Yoli reminded the Council to submit their outreach activities from the past two years in order to submit to the Legislative Counsel Bureau (LCB). This information will go along with a letter that will go to the director of the LCB. **Yoli** requested the members to submit their reports by November 20, 2014.

Adleen announced that the Purchasing and Contracts Division is hosting the annual Meet Your Customer Day on Wednesday, January 14, 2015, from 9:00 a.m. to 12:00 p.m. at the Clark County Government Center Rotunda. **Adleen** said that the goal is to invite the small businesses to come to Clark County and meet the representatives of the various departments. She mentioned that this event is in partnership with many of the members of RBDAC and she thanked them for their participation. **Adleen** said that she has reached out to the businesses in the rural area of Clark County so that they have the opportunity to benefit from the event.

Mary asked if the Emerging Small Businesses (ESBs) are invited. **Adleen** responded that they are reaching to the ESBs. Lyndee Cichon, from the Governor's Office, will partake in this effort. From the purchasing end, **Adleen** mentioned that she sends a letter congratulating those companies that become certified and invites them to go to the supplier registration database and change their designation to ESB.

b. **Update on the Committed to our Business Community (CTOBC) event**

Penny gave a recap of the event at the last meeting and is now putting together all the information from the surveys they received. The committee will discuss the surveys in January.

Yoli and **Yvonne** thanked the committee for the many hours they put in making this a successful event.

XI. Identify emerging issues to be addressed at a future meeting

There were no emerging issues to be addressed at a future meeting.

XII. Public Comments

Jane introduced Heather Cox who is the new representative for the Western Regional Minority Supplier Development Council (WRMSDC) in Nevada.

Heather stated that the Nevada region of the Minority Supplier Development Council merged with the northern California region. The Nevada region will work with the local businesses specifically the ethnic minority businesses, have them gain capacity to work with the organizations, the fortune 1000 thousand community and get certified. They have a monthly newsletter with a section for Nevada and they also have a website, www.wrmsdc.org, which will be updated with specific information for local corporations and vendors.

XIII. Next Meeting – Thursday, February 19, 2015, 8:30 a.m.

1st Floor, Pueblo Room, at the Clark County Government Center

XIV. Adjournment

The meeting adjourned at 9:20 a.m.

Date Posted: 10/24/2014